

## **The Hill School Laundry Service**

- \* The Hill School works with Lancaster Laundry and Solar Wash to provide students with personal laundry service.
- \* Rolfe Dormitory, Dutch Village, US 1-4 east and Dell Dorms are serviced by Solar Wash and laundry is picked up directly from the dorm.
- \* Upper School 1-4 west, Foster Dormitory and Wendell Dormitory are serviced by Lancaster Laundry Service and laundry is picked up directly from the dorm.
- \* There is an extra charge for having any items dry cleaned. A detailed list can be obtained by emailing Korinne Blackwell (kblackwell@thehill.org). All items w/ "dry clean only" tags will be processed as such unless specifically requested by student in writing, this is done at your own risk- the laundry services will not be responsible for any issues w/ items washed against their tags instructions.
- \* All shirts and slacks are pressed and returned on hangers, other non-hanging garments are returned in a packaged bundle-both returned directly to the dorm.
- \* 48 hour laundry turnover (**except dry cleaning which takes another laundry cycle**) Any additional delays will be passed on as soon as we know about them via email.
- \* **All items are washed in hot water except dry cleaning which is specially processed.** Be mindful that items may shrink. The laundry services will not be responsible for any shrinkage that occurs on normal wash instruction items-no exceptions.

### **The following guidelines apply to all students who sign up for the service:**

\* Please use a light colored laundry bag, one that you are able to write your name on, preferably towards the bottom of the bag so that it is legible upon pick up.

\* **Laundry must be put in the designated area by 9:00 am on your dorm's specified day: once they are here and gone, they do not return.** Do not put your laundry in a different floor/dorm. **One standard size laundry bag full per pick up per student.**

**YOU MAY NOT SHARE THE SERVICE W/ OTHERS. 1 STUDENT PER ACCOUNT.**

\* Inventory slips are **required** to be filled out and sent along with your laundry. A copy should be retained by you for your records. Any discrepancies must be accompanied by this slip. These slips will be available in the Residential Life office at the beginning of school as well as Mrs. Blackwell throughout the rest of the school year. On these slips please note any special washing instructions that might be needed.

\* Please be sure to check all pockets for pens, markers, i.d. cards, wallets, etc... before putting your laundry out for pick up. Although the service checks for these items please check and double check your laundry for any of the above mentioned items. Also, do not put any wet item in your bag, this may lead to color bleeding between clothing.

Lancaster Laundry  
1060 Manheim Pike  
Lancaster, PA 17601  
717/397/8217

Solar Wash  
1503 W. High St.  
Stowe, PA 19464  
610/323/2121

These are provided for informative purposes only, please sign up with The Hill School Business Office. Please do not send payment or correspondence to the services but to the Business Office. Korinne Blackwell in the Physical Plant serves as the liaison between the campus and the laundry services. She may be reached at 610/326/1000 ext. 7233 or via email at [kblackwell@thehill.org](mailto:kblackwell@thehill.org) for any questions or concerns. You may also contact the services directly for any questions or concerns.

### **Laundry Schedule:**

#### **Lancaster Laundry**

**Monday:** Pick Up Foster  
Drop Off Wendell

**Wednesday:** Pick Up US 1-4 west  
Drop Off Foster

**Friday:** Pick Up Wendell  
Drop Off US 1-4 west

#### **Solar Wash**

**Monday:** Pick Up Rolfe & US 1-4 East  
Drop Off Dutch Village

**Wednesday:** Pick Up Dell Dorms  
Drop Off Rolfe & US 1-4 East

**Friday:** Pick Up Dutch Village  
Drop Off Dell Dorms

**PLEASE LABEL ALL ARTICLES OF CLOTHING W/ YOUR NAME!**